Transparency Fund for Smaller Authorities - Funding Application Form

to be completed in conjunction with the Guidance notes for the Transparency Fund application form

Question	Answer	
1. What is the name of your authority?	Tur Langton Parish Council	
2. Which county association of local councils area (or Association of Drainage Authorities) is your authority in?	Leicestershire & Rutland ALC	
3. What is your authority's turnover? (n.b. see Guidance notes for details on turnover)	£21,775.00	
4. Has your authority received money from the Transparency Fund before?	Yes	
5. Is your authority putting an internet connection in place, or has it set up a connection already, solely to comply with the Transparency Code?	No	*You are not eligible to apply for funding to cover the costs of internet set up. Please go to Question 9.*
If the answer is YES:		
6. Set up cost		
7. From what date is your authority using the internet to comply with the Transparency Code?	Please select answer	
8. Monthly cost		

Total amount claimed for internet set up	**£0.00**	
9. Does the authority currently own a computer?	Yes	*You are not eligible to apply for funding to cover the costs a computer. Please go to Question 11*
If the answer is NO:		
10. Cost - (Excluding VAT)		
11. Does the authority require software?	No	*Please go to Question 13.*
If the answer is YES:		
12. Costs (Excluding VAT)		
13. Does the authority currently own a device capable of scanning?	Yes	*You are not eligible to apply for funding to cover the costs of a device capable of scanning. Please go to Question 15.*
If the answer is NO:		
14. Cost (Excluding VAT)		
Web presence		
15. Does your authority have a website?	No	

16. Does your authority have access to another organisation's website to which it can upload the necessary documents?	No	
17. If the authority is using another organisation's website which involves a cost, please provide details of the cost per annum (Excluding VAT). **If you would like to request money to set up your own website, please leave this section blank.**		
If the authority does not currently have access to a website to which it can upload the documents, please answer the following questions:		
18. Website - Set up Costs (Excluding VAT)	£150.00	
19. When does your website go live?	01/08/2016	
20. Website - monthly costs (Excluding VAT)	£8.33	
Total amount claimed for website costs	**£216.64**	
Training		
21. Is any training needed?	Yes	
If the answer is YES:		
22. Brief Description		Two hours staff time to go through training manual

23. Total Cost (Excluding VAT)	**£18.24**	
Staffing		
Set up costs		
24. Total Hours	10.0	
25. Hourly rate (Gross)	£9.12	
Monthly costs - for months up to and including March 2017		
26. Hours per month	1.00	
27. Hourly rate (Gross)	£9.12	
28. When does your website go live? Please note, we can only cover staffing costs for the period starting with this date, until the end of the financial year.	01/04/2016	
Total amount claimed for staffing	**£200.64**	

29. If the authority believes it needs to access funding for other items which are not covered by this form or if you have exceeded the grant threshold you can apply for, for any of the sections above, please give concise details of these requirements, the reasons and costs involved here. Please note - if the authority chooses to use this box your application may take longer to process and we do not guarantee that we will

concise details of these requirements, the reasons and costs involved here. Please note - if the authority chooses to use this box your application may take longer to process and we do not guarantee that we will meet the dates in the attached timetable.

This application is to apply for funding to set up a new website as the current provision through Leicestershire County Council is closing down from 31/8/16
The response to question 15 has been entered as "no" to enable questions 18-20 to be answered
The date at question 28 differs from the date at question 19 to enable the monthly costs to be claimed from 1/4/16 to include montly costs for hours spent on the current website

Total amount requested	£435.52
Authorisation	
Please confirm that this document has been approved by the authority.	Please select answer
Finance Details	
Account name	
Bank address	
Sort Code - six digits	

Account Number - eight digits	
FOR COUNTY ASSOCATION / ADA USE ONLY - Date received	
FOR NALC OFFICE USE ONLY - Date received	